RMLS™
Regional Multiple Listing Service, Inc.

*Indicates a required field   ++Indicates a conditional field

Number in ( ) indicates maximum selections. Gray number indicates how many characters allowed.
The following Supplement Forms are available: Auction, Amenities and Water Rights.

ML# _____
SYSTEM ASSIGNED

*PROPERTY TAX ID #1 23	PROPERTY TAX ID #2 23	PROPERTY TAX ID #3 23

*AREA 3	PRICE TYPE	MIN PRICE 8	*LIST / MAX PRICE 8
	☐ Auction ☐ List Price ☐ Range Price		

ADDRESS   UNIT 5

NUMBER 6   DIR. 2   *STREET 20   SUFFIX 4   QUAD. 2

*CITY 20	*ZIP 5	+ 4 4	*COUNTY 10

*OFFERS/ NEGO INSTRUCTIONS (MAX 1)	☐ Call Seller's Agent (CALL-SA) ☐ Seller Directly (SELLER)	☐ See Documents (SEEDOCS) ☐ Seller's Agent Only (SA-ONLY)	*LIMITED REPRESENTATION	☐ Yes ☐ No	CC&R	☐ Yes ☐ No

*LEGAL 104

*ZONING 7	*LIST TYPE (MAX 1)	☐ Exclusive Agency (EA) ☐ Exclusive Right to Sell (ER)

*PROPERTY TYPE (MAX 1)

- ☐ Business (BUSOP)
- ☐ Church (CHURCH)
- ☐ Commercial (COMM)
- ☐ Hotel/Motel (HOTEL/M)
- ☐ Heavy Industrial (HV-INDU)
- ☐ Income (INCOME)
- ☐ Industrial (INDUSTR)
- ☐ Live Work Unit (LIV-WRK)
- ☐ Light Industrial (LT-INDU)
- ☐ Manufacturing (MANUFAC)
- ☐ Mobile Park (MOBL-PK)
- ☐ Office (OFFICE)
- ☐ Recreational (RECREAT)
- ☐ Warehouse (WAREHSE)
- ☐ Other (OTHER)

SALE INCLUDES (MAX 3)

- ☐ Building (BLDG)
- ☐ Business (BUSNS)
- ☐ Business Name (NAME)
- ☐ Equipment (EQUIP)
- ☐ Franchise (FRANCHS)
- ☐ Inventory Included (INVN)
- ☐ Land (LAND)
- ☐ Sign (SIGN)
- ☐ Other (OTHER)

BUILDING INFORMATION

*APPROX GROSS SQFT 7	APPROX OFFICE SQFT 7	APPROX WAREHOUSE SQFT 7	APPROX MANUFACTURING SQFT 7	CEILING HT IN FEET 2

NOTE: TOTAL SQUARE FOOTAGE IS AS REPORTED BY THE SELLER'S BROKER. FOR SOURCE OF INFORMATION AND DESCRIPTION OF SQUARE FOOTAGE, CONTACT THE SELLER'S BROKER.

*YEAR BUILT YYYY	*PROPERTY CONDITION (MAX 1)	☐ Approximately (APPROX) ☐ Build to Suit (TO-SUIT) ☐ Converted (CONVRTD) ☐ Existing (EXISTNG)	☐ New Construction (NEW) ☐ Proposed (PROPOSD) ☐ Register of Historic Homes (REGHIST) ☐ Under Construction (UNDRCON)	☐ Updated/Remodeled (REMOD) ☐ Unknown (UNKNOWN)

PARKING 3 # OF SPACES	PARKING FEATURES (MAX 2)	☐ Assigned (ASSIGND) ☐ Covered (COVERED) ☐ Leased (LEASED)	☐ On Site (ON-SITE) ☐ On Street (STREET) ☐ Secured (SECURED)	☐ None (NONE)

OCCUPANCY (MAX 1)	☐ Leased (LEASED) ☐ Month To Month (MO-T-MO) ☐ Partially Leased (PAR-LSE)	☐ Vacant (VACANT) ☐ Other (OTHER)	# STORIES 3	# BUILDINGS 3

TRUCK DOOR 2	TRUCK DOOR DESCRIPTION (MAX 2)	☐ At Grade Level (GRADE) ☐ Dock (DOCK) ☐ Other (OTHER)	UNREINFORCED MASONRY BUILDING? (MAX 1)	☐ Yes ☐ No	☐ Unknown ☐ N/A

CURRENT USE (MAX 3)

- ☐ Athletic Facility (ATHLTIC)
- ☐ Automotive (AUTO-SV)
- ☐ Bar (BAR)
- ☐ Beauty Shop (BEAUTY)
- ☐ Clothing Shop (CLOTHNG)
- ☐ Distribution Center (DISTRIB)
- ☐ Dry Cleaners (DRY-CLEAN)
- ☐ Food Service (FOOD-SV)
- ☐ Franchise (FRANCHS)
- ☐ Grocery (GROCERY)
- ☐ Hotel/Motel (HOTEL/M)
- ☐ Industrial (INDUSTR)
- ☐ Lounge (LOUNGE)
- ☐ Medical/Dental (MEDCL/DNTL)
- ☐ Mini-Storage (MINI-ST)
- ☐ Meeting Hall (MTGHALL)
- ☐ Multi-Family (MULTI)
- ☐ Office (OFFICE)
- ☐ Professional Service (PROF-SV)
- ☐ Restaurant (RESTRNT)
- ☐ Retail (RETAIL)
- ☐ RV Parking (RV-PRKNG)
- ☐ Tavern (TAVERN)
- ☐ Video (VIDEO)
- ☐ Warehouse (WAREHSE)
- ☐ Wholesale (WHOLESL)
- ☐ Other (OTHER)

LOADING (MAX 3)

- ☐ Conveyor System (CONVEYR)
- ☐ Crane (CRANE)
- ☐ Freight Elevator (FRT-ELE)
- ☐ Loading (LOADING)
- ☐ No Loading Facilities (NO-LOAD)
- ☐ Passenger Elevator (PAS-ELE)
- ☐ Railroad Main (RR-MAIN)
- ☐ Railroad Siding (RR-SIDG)
- ☐ Railroad Spur (RR-SPUR)
- ☐ Truck Dock (TRUK-DK)
- ☐ Wharf (WHARF)

RMLS™ 12.19   INPUT _____   SELLER(S) INITIALS [____][____]

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BUILDING INFORMATION

CONSTRUCTION MATERIALS (MAX 3)

- ☐ Asbestos (ASBESTS)
- ☐ Block (BLOCK)
- ☐ Board & Batten Siding (BRD&BTN)
- ☐ Brick (BRICK)
- ☐ Cedar (CEDAR)
- ☐ Concrete (CONCRET)
- ☐ Crawl Space (CRAWLSP)
- ☐ Exterior Insulated Foam System (EIFS)
- ☐ Fiber Cement (FIBRCEM)
- ☐ Frame (FRAME)
- ☐ Full Basement (FULLBAS)
- ☐ Lap Siding (LAP)
- ☐ Log (LOG)
- ☐ Man Made (MANMADE)
- ☐ Metal Frame (METALFRM)
- ☐ Metal Siding (METALSID)
- ☐ No Foundation (NO-FND)
- ☐ Partial Basement (PARTBAS)
- ☐ Shake Siding (SHAKESID)
- ☐ Shingle Siding (SHINGLESID)
- ☐ Stone (STONE)
- ☐ Stucco (STUCCO)
- ☐ T-111 Siding (T-111)
- ☐ Tongue and Groove (TNG/GRV)
- ☐ Vinyl Siding (VINYLSID)
- ☐ Wood Composite (WOODCOM)
- ☐ Wood Frame (WOODFRM)
- ☐ Wood Siding (WOODSID)
- ☐ Other (OTHER)

ROOF TYPE (MAX 3)

- ☐ Built-Up (BUILTUP)
- ☐ Composition (COMP)
- ☐ Fiberglass (FIBRGLS)
- ☐ Flat (FLAT)
- ☐ Metal (METAL)
- ☐ Rubber (RUBBER)
- ☐ Shake (SHAKE)
- ☐ Shingle (SHINGLE)
- ☐ Tar/Gravel (GRAVEL)
- ☐ Tile (TILE)
- ☐ Other (OTHER)

FEATURES (MAX 6)

- ☐ Conforms to ADA (ADA)
- ☐ Display Window (DIS-WIN)
- ☐ Fenced (FENCED)
- ☐ Inside Storage (I-STORG)
- ☐ Outside Storage (O-STORG)
- ☐ Office (OFFICE)
- ☐ Outside Lighting (OS-LITE)
- ☐ Recreation Facilities (REC-FAC)
- ☐ Sign (SIGN)
- ☐ Utilities Included (UTL-INC)

EQUIPMENT (MAX 6)

- ☐ Compressor (COMPRSR)
- ☐ Fixtures (FIXTURS)
- ☐ Fuel Tank(s) (FUELTNK)
- ☐ Furniture (FURNTIR)
- ☐ Intercom (INTRCOM)
- ☐ Security System (SEC-SYS)
- ☐ Smoke Detector (SMOKDET)
- ☐ Sprinkler (SPRNKLR)

LAND

ROAD SURFACE (MAX 2)

- ☐ Concrete (CONCSRF)
- ☐ Dirt (DIRTSRF)
- ☐ Gravel (GRAVSRF)
- ☐ Paved (PAVEDSRF)
- ☐ Pervious Pavement (PRVPVMT)
- ☐ Road Splits Property (RDSPLIT)
- ☐ Unimproved (UNIMPR)
- ☐ Other (OTHER)

ROAD FRONTAGE (FEET) 5

*LOT SIZE (MAX 1)

☐ 0-2,999SF	☐ 20K-.99AC	☐ 20-49.99AC
☐ 3K-4,999SF	☐ 1-2.99AC	☐ 50-99.99AC
☐ 5K-6,999SF	☐ 3-4.99AC	☐ 100-199.99AC
☐ 7K-9,999SF	☐ 5-6.99AC	☐ 200AC+
☐ 10K-14,999SF	☐ 7-9.99AC	
☐ 15K-19,999SF	☐ 10-19.99AC	

LOT DIMENSIONS 20

APPROXIMATE LOT SQFT 10

++#ACRES 5.2
*REQUIRED IF LOT SIZE >= 1 ACRE

WATERFRONT (MAX 1)

- ☐ Bay Front (BAYFRNT)
- ☐ Creek (CREEK)
- ☐ Lake (LAKE)
- ☐ Ocean Front (OCEANFRN)
- ☐ River Front (RIVERFRN)
- ☐ Other (OTHER)

BODY OF WATER NAME 20

VIEW (MAX 2)

- ☐ Bay (BAY)
- ☐ City (CITY)
- ☐ Creek/Stream (CRK-STRM)
- ☐ Dunes (DUNES)
- ☐ Golf Course (GOLFCSE)
- ☐ Lake (LAKE)
- ☐ Mountain(s) (MNTAIN)
- ☐ Ocean (OCEAN)
- ☐ Park/Greenbelt (PARK)
- ☐ Pond (POND)
- ☐ River (RIVER)
- ☐ Seasonal (SEASONL)
- ☐ Territorial (TERRITR)
- ☐ Trees/Woods (TREEWOOD)
- ☐ Valley (VALLEY)
- ☐ Vineyard (VINEYRD)

UTILITIES

*HEAT (MAX 1)

- ☐ Active Solar (ACT-SOL)
- ☐ Baseboard (BASEBRD)
- ☐ Ceiling (CEILING)
- ☐ Ductless (DUCTLSS)
- ☐ ENERGY STAR Qualified Equipment (EN-STAR)
- ☐ Floor Furnace (FLOOR)
- ☐ Forced Air (FOR-AIR)
- ☐ Forced Air - 90% (FOR-90)
- ☐ Forced Air - 95+% (FOR-95+)
- ☐ Gravity (GRAVITY)
- ☐ Hot Water (HOT-WAT)
- ☐ Heat Pump (HT-PUMP)
- ☐ Heat Exchanger (HTEXNGR)
- ☐ Laser Oil Stove (LASEROS)
- ☐ Mini Split (MINISPT)
- ☐ Passive Solar (PAS-SOL)
- ☐ Radiant (RADIANT)
- ☐ Wall Furnace (WALLFURN)
- ☐ Wood Stove (WOODSTV)
- ☐ Zoned (ZONAL)
- ☐ None (NONE)
- ☐ Other (OTHER)

*FUEL (MAX 1)

- ☐ Electricity (ELECT)
- ☐ Gas (GAS)
- ☐ Geothermal (GEOTHRM)
- ☐ Oil (OIL)
- ☐ Propane (PROPANE)
- ☐ Solar Off Grid (SOL-OFF)
- ☐ Solar Supplemental (SOL-SUP)
- ☐ Solar (SOLAR)
- ☐ Wood Burning (WOOD)
- ☐ None (NONE)
- ☐ Other (OTHER)

VOLTS 4

*WATER (MAX 1)

- ☐ Cistern (CISTERN)
- ☐ Community (COMMUNY)
- ☐ Private (PRIVATE)
- ☐ Public (PUBLICWTR)
- ☐ Shallow Well (SHLWELL)
- ☐ Shared Well (SH-WELL)
- ☐ Spring (SPRING)
- ☐ Well (WELL)
- ☐ Other (OTHER)

AMPS 4

COOL (MAX 1)

- ☐ Central Air (CENTAIR)
- ☐ EnergyStar Air Conditioning (ESAC)
- ☐ Evaporative Cooling (EVAPCOOL)
- ☐ Exhaust Fan (XASTFAN)
- ☐ Heat Pump (HT-PUMP)
- ☐ Heat Exchanger (HTEXNGR)
- ☐ Wall Unit(s) (WALL)
- ☐ Window Unit(s) (WINDOW)
- ☐ None (NONE)
- ☐ Other (OTHER)

TYPE OF INTERNET (MAX 2)

- ☐ Cable (INTCABL)
- ☐ DSL (INTDSL)
- ☐ Satellite (INTSATL)
- ☐ Wireless (INTWLESS)
- ☐ Other (INTOTHR)

*SEWER (MAX 2)

- ☐ Available (AVAIL)
- ☐ Cesspool (CESSPOL)
- ☐ Community (COMMUNY)
- ☐ Pressure Distribution System (PDS)
- ☐ Public Available (PUB-AVL)
- ☐ Public Sewer (PUBLICSWR)
- ☐ Sand Filtered (SANDFLT)
- ☐ Septic Tank (SEPTIC)
- ☐ Shared Septic (SH-SEP)
- ☐ Standard Septic (STD-SEP)
- ☐ Other (OTHER)

RMLS™ 12.19   INPUT _____   **SELLER(S) INITIALS** [_____][_____]

ML# _____ SYSTEM ASSIGNED   ADDRESS _____

REMARKS

***XSTR/DIR** 100

PRIVATE
(MAX 400 CHARS)

PUBLIC
(MAX 500 CHARS)

PUBLIC REMARKS INTENDED FOR PUBLIC VIEWING. CONFIDENTIAL INFORMATION SHOULD BE EXCLUDED.

NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THIS SECTION.

AUTHORIZATION TO POST ON PUBLIC INTERNET SITES:	* LISTING	☐ Yes ☐ No	* PROPERTY ADDRESS (WHERE PERMITTED)	☐ Yes ☐ No
DISABLE SPECIFIC VOW AND IDX FUNCTIONALITY:	DISABLE 3RD PARTY COMMENTS	☐ Yes ☐ No	DISABLE AVM	☐ Yes ☐ No

VIDEO / VIRTUAL TOUR #1 500

VIDEO / VIRTUAL TOUR #2 500   NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THE VIRTUAL OR VIDEO TOUR(S).

BUSINESS

RESTRICTIONS #1 7	RESTRICTIONS #2 7	INVENTORY INCLUDED ☐ Yes ☐ No	YEAR ESTABLISHED YYYY

BUSINESS NAME 30

*ACTUAL GROSS INCOME $ 7 (ANNUAL)	*ACTUAL NET INCOME $ 7 (ANNUAL - BEFORE DEBT SERVICE)	*ACTUAL OPERATING EXPENSES $ 7 (ANNUAL - INCLUDING TAXES / NOT INCLUDING DEBT SERVICE)
PROJECTED GROSS INCOME $ 7 (ANNUAL)	PROJECTED NET INCOME $ 7 (ANNUAL)	PROJECTED OPERATING EXPENSES $ 7 (ANNUAL)

DOCUMENTS AVAILABLE (MAX 3)

☐ Aerial Photo (AIRPHOT)	☐ Floor Plan (FLR-PLN)	☐ Sub Lease (SUB-LSE)
☐ Annual Property Operation Data (APOD)	☐ Leases (LEASES)	☐ Survey (SURVEY)
☐ Appraisal (APPRAIS)	☐ Operating Expense Report (OPR-EXP)	☐ Tax Information (TAX-INF)
☐ Brochure (BROCURE)	☐ Plot - Plat Map (PLT-MAP)	☐ Topography Map (TOP/MAP)
☐ Deeds (DEEDS)	☐ Profit & Loss Statement (P&L)	☐ Traffic (TRAFFIC)
☐ Environmental (ENVIRON)	☐ Rent Records (RNT-REC)	☐ Other (OTHER)
☐ Feasibility Study (FEASIBL)	☐ Road Maintenance Agreement (ROAD-MA)	

LEASE

EXISTING 7 LEASE AMOUNT $	EXISTING 7 LEASE DEPOSIT $	EXISTING LEASE EXPIRATION DATE MM/DD/YYYY

LEASED EQUIPMENT ☐ Yes ☐ No	EXISTING LEASE TYPE (MAX 2)	☐ 1 - 5 Years Remaining (1-5YRS) ☐ 5 - 10 Years Remaining (5-10YRS) ☐ 10 or More Years Remaining (>10YRS) ☐ Escalation Clause (LSE-ESC) ☐ Ground Lease (GND-LSE) ☐ Lease Option (LSE-OPT)	☐ Month To Month (MO-T-MO) ☐ Net (NET-LSE) ☐ NNN (3NETLSE) ☐ Percentage Lease (%LEASE) ☐ Sub Lease (SUP-LSE) ☐ None (NONE)

SELLER(S) INITIALS [   ] [   ]

ML# _____ SYSTEM ASSIGNED   ADDRESS _____

FINANCIAL

*PROPERTY TAX PER YEAR $6.2   **SPECIAL ASSESSMENT BALANCE** $7.2   ***BAC** 10   ***BAC TYPE** (MAX 1) ☐ % ☐ $

PROPERTY TAX YEAR YYYY   ***TAX DEFERRAL** ☐ Yes ☐ No   **++TAX DEFERRAL DESCRIPTION** 15 IF TAX DEFERRAL = YES

*SHORT SALE ☐ Yes ☐ No   ***3RD PARTY TO TRANSACTION** SALE REQUIRES APPROVAL OF 3RD PARTY Due to Pending Foreclosure, Relo, Bank Trustee, etc. ☐ Yes ☐ No   ***BANKED OWNED / REO** ☐ Yes ☐ No   ***TOTAL COMMISSION DIFFERS** IF SOLD IN-HOUSE ☐ Yes ☐ No

PRE-APPROVED SHORT SALE PRICE ☐ Yes ☐ No   ***++WASHINGTON STATE ONLY: BANKRUPTCY** ☐ Yes ☐ No

ESCROW PREFERENCE 35

*TERMS (MAX 6)
- ☐ Assumable (ASSMP)
- ☐ Call Seller's Agent (CALL-SA)
- ☐ Cash (CASH)
- ☐ Contract (OWNCONT)
- ☐ Conventional (CONV)
- ☐ FHA (FHA)
- ☐ Lease Back (LSE-BAK)
- ☐ Lease Option (LEAS-OP)
- ☐ No Financing (NOFNCNG)
- ☐ Rehab (REHAB)
- ☐ Seller Equity Share (SLREQTY)
- ☐ Seller Will Subordinate (SUBORDN)
- ☐ State GI Loan (SGI)
- ☐ Trade (TRADE)
- ☐ USDA Loan (USDA)
- ☐ VA Loan (VA)
- ☐ Other (OTHER)

BROKER/AGENT DATA

*SELLER'S BROKER CODE 6   ***SELLER'S OFFICE** 60   ***PHONE** 3-3-4   **FAX** 3-3-4

*SELLER'S AGENT ID 8   ***SELLER'S AGENT** 36   ***PHONE** 3-3-4   **AGENT CELL / PGR** 3-3-4

SELLER'S AGENT EMAIL 100   **AGENT EXTENSION** 5

CO-SELLER'S BROKER CODE 6   **CO-SELLER'S AGENT ID** 8   **CO-SELLER'S AGENT** 36   ***PHONE** 3-3-4

CO-SELLER'S AGENT EMAIL 100

*LIST DATE MM/DD/YYYY   ***EXP DATE** MM/DD/YYYY   **++OREGON STATE ONLY: SELLER PERMANENT OREGON RESIDENT?** ☐ Yes ☐ No

*FIRPTA APPLIES ☐ Yes ☐ No   **POSSESSION** (MAX 1)
- ☐ Close Of Escrow (CLOSING)
- ☐ Immediate Possession (IMMED)
- ☐ Negotiable (NEGO)
- ☐ Seller Rent Back (SLRRNTBCK)
- ☐ Subject To Tenant Rights (SUBJTEN)

OWNER 35   **PHONE** 3-3-4

OWNER 2 35

*SHOW (MAX 6)
- ☐ 24 Hour Notice (24HR-NC)
- ☐ Appointment Only (APTONLY)
- ☐ Broker Must Accompany (AG-ACCM)
- ☐ Call Before Showing Code (CBSCODE)
- ☐ Call Co-Seller's Agent (CALLCOSA)
- ☐ Call First (CALL1ST)
- ☐ Call Owner (CALLOWN)
- ☐ Call Seller's Agent (CALL-SA)
- ☐ Call Seller's Office (CALL-SO)
- ☐ Call Tenant (CALLTEN)
- ☐ Combination Lock Box (COMBOBX)
- ☐ Do Not Disturb Tenants (DND-TEN)
- ☐ Email Seller's Agent (EMAILSA)
- ☐ Key in Seller's Office (KEY-SO)
- ☐ Lockbox (RMLSLBX)
- ☐ Occupied (OCCUPD)
- ☐ On-Site Manager will Show (MGR-SHO)
- ☐ Other Lockbox - Not RMLS™ (OTHLBX)
- ☐ Restricted Hours (RES-HRS)
- ☐ Security System (SEC-SYS)
- ☐ See Remarks (SEERMKS)
- ☐ Showing Time (SHWTIME)
- ☐ Subject To Inspection (SUB-INS)
- ☐ Text Co-Seller's Agent (TXT-COSA)
- ☐ Text Owner (TEXTOWN)
- ☐ Text Seller's Agent (TEXT-SA)
- ☐ Text Tenant (TEXTTEN)
- ☐ Under Construction (UNDRCON)
- ☐ Vacant (VACANT)

SELLER(S) INITIALS [   ] [   ]